



NEEAN Summer Institute Registration Form
 June 5 and 6, 2008
 Keene State College, N.H.

Directions: Submit one form per Institution. Please complete and print this form and mail it with a check payable to "New England Educational Assessment Network" or "NEEAN" (tax ID number 04-3380742). **Registration should be received by Friday, May 23, but early registration is recommended, as capacity for this event is limited.** Institutional registrations will be accepted in the order that they are received. You will get an e-mail confirmation and directions upon receipt of registration information.

Institutional team leader and contact person

Mr. Ms. Dr. Other _____

 Name Title

 Institution/Affiliation

 Mailing Address

 City State Zip Code

 Telephone no. FAX no. E-Mail address

Institutional Teams should have 2– 5 members, however, individual attendees and groups larger than 5 may be accommodated.	NEEAN Membership (Optional) \$40.00 /person	Summer Institute Cost \$400.00 /person
1. Name: Title:		
2. Name: Title:		
3. Name: Title:		
4. Name: Title:		
5. Name: Title:		
SUB TOTAL	\$	\$

NEEAN Memberships \$ _____

Summer Institute Fees \$ _____

Total Due: \$ _____

INCLUDE COMPLETED QUESTIONS ---->

**Your Registration Fee includes all Meals and Lodging at Campus Suites
At Keene State College**

Meals

- Two lunches
- Snack breaks
- Dinner
- Breakfast

Accommodations

KSC Campus Suites, single occupancy bedroom in suite

Special Needs

_____ Yes, member(s) of our institutional team will require special assistance.

(note: if yes, a conference coordinator will contact you)

Please make check payable to:

“New England Educational Assessment Network” or “NEEAN”
(Tax ID number 04-3380742)

Send Registration Form and Payment to:

Carol Bailey Leigh
P.O. Box 187
Orrs Island, ME 04066

Questions about Registration may be directed to:

Carol Bailey Leigh
Carolbleigh45@aol.com
(207) 833-5362

Questions about the program may be directed to:

Ann Rancourt
arancour@keene.edu
(603) 358-2118

Deborah Grossman-Garber
dggarber@uri.edu
(401) 874-5401

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Please check those issues that you would most like to be addressed in your breakout sessions with facilitators:

We are not engaged in assessment of student learning and would like to know how to begin.

We want clarity regarding assessment language.

We need assistance identifying learning outcomes and criteria.

We would like more information about:

identifying learning outcomes and indicators/criteria

curriculum mapping.

selecting assessment methods.

reporting and disseminating information.

We want to discuss the roles and responsibilities of faculty, staff and administrators.

We want to discuss developing long-term assessment plans.

We would like more information regarding:

developing long-term assessment plans.

building an assessment budget.

planning for faculty instructional development

improving how we incorporate reporting into program reviews.

We are sporadically engaged in assessment and would like to learn more about institutionalizing it.

We would like to know whether the methods we are using to assess student learning are effective and whether there are other methods we might consider using to improve effectiveness.

We want to know more about how to use assessment results to measure program quality and the impact of programs on students.

We need more information about data collection (when data should be collected, how often it is collected, who collects it, who reports the results and how the data should or will be used).

We need to learn more about how to support departments in their assessment work. (resources, structures, processes, procedures, policies..)